

DfE >digital

Nominating a school's induction tutor – user journey

29th April 2021



Department
for Education

Screens that an induction tutor would see if their school is planning to use a funded training provider or deliver the accredited training materials themselves.

ZZ Test School 2,

From September 2021 statutory induction is changing. Schools must offer their new early career teachers (ECTs) a 2 year induction programme.

The Department for Education (DfE) has provided:

- statutory guidance so that schools know their roles and responsibilities
- guidance on the 3 approaches that are compliant with the new regulations:
 1. an approved training provider leads the programme
 2. the school delivers the programme using DfE accredited materials
 3. schools design and deliver their own programme based on the early career framework (ECF)

Schools need to read our guidance and choose an approach that works for them:

<https://www.gov.uk/government/publications/early-career-framework-reforms-overview/early-career-framework-reforms-overview>

What schools can do next

We have launched an online service to help schools manage their new programme.

When your school has decided on an approach, nominate someone who manages statutory inductions at your school: <https://ecf-review-pr-303.london.cloudapps.digital/nominations/start?token=ee48cb0946bbc7af8f39a89a0ef22154>

This link expires on 21/05/2021.


Teacher Continuing Professional Development
Department for Education

Initial invitation email

N.B. this is not a deadline for schools by which they have to set up their details. They can generate a fresh link after that date very easily



Sign into the service

 **GOV.UK** Manage training for early career teachers

DEVELOPMENT This is a new service – your [feedback](#) will help us to improve it.

Manage training for early career teachers

This service is for induction leads/tutors nominated by their school.

Use this service to manage your school's statutory induction programme for early career teachers.

Only use this service if your school wants to:

- use an approved training provider

Or

- use the DfE accredited materials

Your school must complete these steps before your early career teachers (ECTs) start their statutory induction programme. For example, if your ECTs are starting in September, you need to complete these steps before then.

[Start](#)

Do you have an account?

Your school has been sent an email to nominate an induction lead or tutor. This is someone who manages statutory inductions at your school.

We cannot disclose the email address. It will be an administration email, for example, office@, admin@ or head@

[Resend email](#)

Ask the school to
nominate their
induction tutor

GOV.UK Manage training for early career teachers

DEVELOPMENT This is a new service - your [feedback](#) will help us to improve it.

Nominate an induction lead or tutor for ZZ Test School 3

Your induction lead or tutor will use our online service to manage your school's statutory induction programme and receive any notifications.

You **only** need to nominate someone if your school wants to:

- use an approved training provider

Or

- use the DfE accredited materials

[Continue](#)

Provide details for
the induction tutor

DEVELOPMENT This is a new service – your [feedback](#) will help us to improve it.

Nominate an induction lead or tutor

Your school

Name	ZZ Test School 3
URN	000003
Address	3 Nowhere lane AA3 3AA

Who do you want to nominate?

Full name

Work email address
They will sign in with this email and get future notifications about this service

Confirm

Invitation email to induction tutor

Hello,

ZZ Test School 1 has nominated you to be their induction lead/tutor and use our service to manage training for early career teachers.

You can now:

- sign in with this email address
- manage your statutory induction programme for 2021/22

You must complete these steps before your early career teachers (ECTs) start their statutory induction programme.

For example, if your ECTs are starting in September, you need to complete these steps before then.

Get started:

<https://ecf-review-pr-303.london.cloudapps.digital/>

Teacher Continuing Professional Development
Department for Education

Once induction tutor is logged in:
Select cohort screen for school who has decided to use a funded training provider

This functionality will be available before September

GOV.UK Manage training for early career teachers
Logout

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< [Back](#)

2021 cohort

Use an approved training provider

Next steps


Choose your induction programme	DONE
Sign up with a training provider	TO DO
Add early career teachers and mentors	CANNOT START YET

Support and guidance

If you have a question, or you've had a problem using this service, please contact us at continuing-professional-development@digital.education.gov.uk


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If a school then
selects ‘Sign up with
a training provider’

 **Manage training for early career teachers**
Logout

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2021 cohort

Have you signed up with a training provider?

The easiest way to sign up to this programme is to contact your local Teaching School Hub.

They will talk you through how to access this support for your early career teachers and mentors. Not sure? [Find your local Teaching School Hub](#).

Training providers are also recruiting schools across the country so you may hear from them.

Getting confirmation


- when you have confirmed an agreement directly with your training provider, they will update the DfE (this may take a few weeks)
- this page will be automatically updated

Support and guidance

If you have a question, or you've had a problem using this service, please contact us at continuing-professional-development@digital.education.gov.uk

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2021 cohort next steps screen for school choosing to deliver accredited materials themselves

 **Manage training for early career teachers**

[Logout](#)

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2021 cohort

Use DfE accredited materials

Next steps

Choose your induction programme	DONE
Choose your training materials	TO DO
Add early career teachers and mentors	CANNOT START YET

Support and guidance

If you have a question, or you've had a problem using this service, please contact us at continuing-professional-development@digital.education.gov.uk

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